



TERMS OF REFERENCE

External Evaluation for the SAHA project

SAHA – “raiSe libyAn Higher education heAlth sector for the benefit of local society”

Grant Agreement Number 619002-EPP-1-2020-1-IT-EPPKA2-CBHE-JP

1. Background & Context

SAHA aims at contributing to the modernization of the Health and healthcare systems in Libya, by addressing both these major areas of concern that draw intense citizen and government attention throughout Libya. The ongoing conflict is causing an increase in health needs for ordinary Libyans and military personnel.

To address rising healthcare problems such as the increasing pressures on the sustainability of health systems, new and more effective health policies are needed. These have to be guided by the best available data, research, and evidence on good practices, effectiveness, and efficiency of systems of healthcare and prevention. Up-to-date and high-quality health data are required to evaluate policies and interventions for their outcomes, costs, and priority-setting, to determine public health system performances and to provide timely monitoring of trends in health.

Universities and Academic hospitals are the most suitable environment to elaborate, discuss, implement and finally achieve these goals. Libyan administrative and academic staff will be able to share with their counterparts not only the knowledge acquired but also their experience in managing and implementing research activities in the Libyan context.

Therefore, the SAHA project is intended to upgrade the quality of existing courses and enhance its relevance for the labour market and society by introducing new courses on Health Economics and Healthcare management and creating centers for health data management in the Libyan HEIs; setting up and managing academic centres for collecting medical data; and by creating an advisory multi stakeholder committee for defining policy recommendations at for local, regional, national and international stakeholders and decision-makers.

According to these objectives the wider aims of the project is to reinforce education in response to today's main challenges of Libya (peace enforcing, healthcare access for Libyan civilian and military population; public health, employment and economic growth), especially within the field of healthcare services, which are the ones that employ the highest number of people and are able to produce, faster than by any other means, social equity, wealth redistribution and the full exercise of a social right (the Health).

The specific objectives of the projects are the following:



- 1) Enhancing HEIs human resources capacities in the field of Health Economics and Healthcare Management by improving quality, relevance, equity of access, planning, and delivery of training offers and upgrading the quality of existing courses and enhance its relevance for the labour market and society with new courses on Health Economics and Healthcare management;
- 2) to promote a reform process in the field of the Libyan health system through a participatory approach and by involving national and international stakeholders, HEIs representatives, public authorities.
- 3) to reinforce the reliability of data and statistics related to health management in the country by setting up health management data centers in each of the involved Universities.

SAHA multi-actor partnership includes institutions from different countries:

- Università degli Studi di Pavia, Italy (Co-ordinator)
- UNIMED - Unione delle Università del Mediterraneo, Italy
- Universidad de Granada, Spain
- University of West Bohemia, Czech Republic
- University of Tripoli, Libya
- Misurata University, Libya
- Sebha University, Libya
- Sirte University, Libya
- University of Zawia, Libya
- Libyan International Medical University (*affiliated entity*)

SAHA is a 36 months project co-funded by the Erasmus+ programme of the European Union (project ref. number 619002-EPP-1-2020-1-IT-EPPKA2-CBHE-JP), running from 15/11/2020.

2. Objectives and Key Principles of the Evaluation

The aim of the external monitoring and evaluation is to ensure that monitoring of the project is performed adequately and accurately. It identifies procedures, criteria and resources for monitoring the project. It also deals with the evaluation of the progress of the project, risk and issue management and with the evaluation of the results in comparison with the needs of the target group(s) and sector(s).

The external monitoring and evaluation includes the evaluation of:

- partnership performance (quality of the management and WP leaderships, effectiveness of communication, meeting deadlines, etc.);
- progress toward the contractual outcomes and respect of the work plan.

Furthermore, the partners will identify key areas of concern for additional evaluation.

In the framework of SAHA the External Quality Expert(s) will contribute for:

- the definition of quality indicators for: effectiveness and impact of management activities; partnership performance; progress toward the contractual outcomes and respect of the contractual work plan;
- the definition of monitoring procedures;



- the design of questionnaires and grids to evaluate the project plenary meetings and the overall management;
- the analysis of data collected;
- the participation in at least 2 in-presence meetings;
- the participation in all the online meetings;
- the co-operation with the Quality Manager and the Management Committee and integration of results derived from the internal evaluations;
- the elaboration of evaluation reports;

The results of the evaluation will be shared and discussed within the partnership. On the basis of recommendations from Evaluators and feedback from partners, corrective actions will be taken if necessary.

3. Contents of the Evaluation and document to be produced

Deliverable	Delivery Date
<p>Quality and Evaluation Plan - External part At the outset of her/his activities, the External Quality Expert will provide a contribution (external part) of the Handbook for quality control. This document, prepared by the Quality Manager and the Management Committee at the beginning of the project, defines the methods for the quality control and regulates the roles that the various actors have in the quality control of the project and the criteria and the quality indicators that have to be used for the inspection. The document contains a series of evaluation schemes and checklists in order to standardize as much as possible the monitoring process.</p>	15/10/2021
<p>Quality assurance monitoring reports These documents are produced by the External Quality Expert according to the schedule for the quality control. These documents report the results of the quality control on the different activities of the project and eventual warning to be taken into consideration to solve wrong situations.</p>	14/04/2022 14/10/2023

4. Contract Period

The contract shall be carried out during the eligibility period of the project (15th October 2020 – 14th October 2023). In case of an extension to the eligibility period of the project, the contract period is intended to be extended accordingly.

Starting date of the assignment: 13/09/2021

Finishing date of the assignment: End of the project

5. Form of Contract

Goods or services ordered by the SAHA as a result of the bid shall be in accordance with the SAHA's conditions of contract. The Terms and Conditions are those of the contractor which is UNIMED - Mediterranean Universities Union.



6. Budget

The total value of the contract (including any taxes and contributions) shall not exceed 5.000 EUR. VAT exemption is applicable. For Italian providers, the VAT exemption is applicable according to the Article 72 of the Italian Law D.P.R. 633/72. Providers based in other countries must refer to the national legislation and indicate the applicable law.

Any travel costs incurred while carrying out assignment(s) are covered directly by the provider.

7. Application procedure

Offers should include:

- CVs of relevant staff members(s) who will directly perform the Evaluation activities;
- reference projects;
- a concept note with a rough indication of the anticipated methodology of max 2 pages.
- statement of availability;
- detailed financial offer for the implementation of the tasks.

Deadline for receipt of offers: **27/08/2021**

Applications should be sent in English to: uni-med@pec.it

8. Selection Criteria

The contract will be awarded to the bid offering best value for money (best price-quality ratio).

The criteria for the selection of applications are:

- 30% price;
- 30% professional experience and reference projects;
- 40% compliance with the concept note on evaluation methodology.

9. The Debriefing

Both successful and unsuccessful contractors who wish to have the opportunity of debriefing should contact Mr. Marcello Scalisi after award of the contract.

10. Contact

Marcello Scalisi, Director

UNIMED - Mediterranean Universities Union

Corso Vittorio Emanuele II, 244 | 00186 - Rome - Italy

uni-med@pec.it | Tel. +39 06 68581430