

ICMED, International Credit Mobility: a new challenge for the Mediterranean Region CALL FOR TRAINER

About ICMED

The overarching goal of ICMED is to strengthen the capacity of Higher Education staff in Algeria, Morocco and Tunisia to deal with Erasmus+ International Credit Mobility & International Mobility programmes in general, through the implementation of a comprehensive Training Programme. By fostering information and best practices sharing the project is expected to contribute towards an innovative, effective and efficient management of International Credit Mobility in the MENA region. Please visit the project website for further information <https://www.icmedproject.eu/>.

Introduction

In the framework of ICMED, a project co-financed by European Commission, Erasmus+ KA2 – Capacity building in the Field of Higher Education, The Coimbra Group is looking for **an expert trainer in ICM** (International Credit Mobility) among its members. The selected trainer will deal with the 1st and the 2nd training weeks (TWs) foreseen by the project ICMED. As a trainer, you will handle these issues related to the International Credit Mobility:

TW1: *Effective cooperation between EU & Partner countries towards a successful ICM application* - University of Monastir, Tunisia, 8th – 10th October, 2018

- Introduction to the different ways to draft the application (centralized or decentralized approach) and practical examples;
- Internationalization strategies to underpin the application;
- How to successfully overcome competition in a specific region: the essential input from Partner Country HEIs;
- Effective tools for dissemination and exploitation;
- Wrapping up and sharing of best practices.

TW2: *Instruments and services for ICM: from the selection process to the information policy and the mobility management* - University of Monastir, Tunisia, 10th – 12th October, 2018

- How to structure the internal call, recruitment strategies, students/staff selection;
- Criteria including intercultural competencies evaluation, linguistic preparation, specific measures for vulnerable/other groups;
- Procedures set up by Beneficiary Institutions to allocate scholarships within the academic population and to support grantees prior/during/after the mobility (special focus on visa issues);
- How to manage the budget effectively and accurately;
- Documents and Templates;
- IT-based mobility management.

We are looking for candidates who have:

- Knowledge and experience on topics covered by the training (minimum of 5 years);
- Very good organizational skills and are able to work in a multicultural environment;
- Very good interpersonal skills with the ability to develop effective working relationships with people trained;
- A high sense of responsibility and initiative;
- Excellent command of English and French;
- Knowledge of and experience in handling with projects within Mediterranean Countries.

The candidate should be employed by one of the Coimbra Group member Universities.

Financial matters

Fees for trainer is 214 EUR per day, gross amount plus 120 EUR per day of SUBSISTENCE COSTS (including accommodation). If selected, all the details including ICMED rules, deadlines, tasks and conditions will be stated in the contract between the trainer and the Coimbra Group. Travel costs and visa costs (if any) are covered within the travel costs limits of 275 EUR.

Procedures and Criteria for Selection

Selection will be transparent and fair. No social or religious or gender-based discrimination will be made. The selected candidate will be contacted via Skype to establish the necessary documentation for the program. (S)he will also receive support to deal with logistical aspects, as well as the necessary information regarding the activities abroad.

Rights and Obligations

The beneficiary undertakes to:

- Respect the deadlines indicated by the Coimbra Group;
- Provide the documents related to the mobility and the materials related to the training within the indicated times before, during, and after the training activities;
- Carry out the foreseen activities;
- Have a valid visa (eventually) and a valid passport upon departure.

The beneficiary has the right to:

- Receive the necessary information and support before, during and after the activities;
- Receive the grant amounts according to the times indicated;
- Have the necessary support during the training abroad.

Documents and deadline

Should you be interested in applying, please e-mail your detailed curriculum vitae together with a maximum one page letter of motivation in English detailing your previous experience in training to moleiro@coimbra-group.eu by 23:59 (CET), 24th of June 2018. Please don't forget to send also a scanned copy of your passport.

Brussels, 11th June 2018