



COMMO

COoperation in the Mediterranean
through MObility of students and staff



INTERNATIONAL

STAFF WEEK

INFO SHEET

9-13 DECEMBER 2024

ROME, ITALY





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Co-funded by the
Erasmus+ Programme
of the European Union



COMMO International Staff Week

9 - 13 December 2024

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Overview

UNIMED - Mediterranean Universities Union is organising an International Staff Week dedicated to welcoming administrative staff from universities of the Southern Mediterranean countries involved in the COMMO VII project. This training will offer a unique opportunity for participants to engage in meaningful networking activities and exchange best practices on a range of key topics, such as internationalisation, mobility programmes, virtual exchanges, global partnerships and proposal writing.

The Staff Week will provide a collaborative platform to discuss common challenges and strategies in managing international relations, fostering student and staff mobility, and promoting the role of higher education institutions in addressing global issues. Participants will be encouraged to share their experiences, explore opportunities for future collaborations, and gain insights into effective approaches for enhancing the global reach and impact of their universities.

Through interactive sessions and thematic discussions, the training aims to strengthen the professional skills of university administrative staff, increase cooperation between Mediterranean institutions, and support the development of innovative and inclusive internationalisation strategies.

Participants

The Staff Week is designed for International Relations Officers of universities in the Southern Mediterranean countries involved in the COMMO VII project.

What will I learn? / Learning objectives

By the end of the Staff Week, participants will be able to:

- Develop and implement strategies to boost internationalisation and global partnerships
- Facilitate student and staff mobility programmes more efficiently
- Foster stronger collaboration between their institutions and international actors



- Address common challenges in international higher education with innovative solutions
- Strengthen professional network with colleagues from other universities, enabling ongoing collaboration and exchange of best practices

Overall, participants will gain practical tools and insights to better support the internationalisation efforts of their institutions.

How will I learn? / Delivery methods

Training sessions will be carried out onsite through workshops and frontal lessons. The 5-day face-to-face workshop focuses on experiencing an active learning approach in the classroom by witnessing methods and tools in action and working collaboratively with peers on session planning.

The Staff Week will be a way to teach participants new skills and will be enriched by group activities in order to improve collaboration. Lessons held by experts will transfer key knowledge and skills to the audience.

In this process participants will benefit from social learning and can get immediate feedback during the sessions.

What will I be able to do? / Outcome

After the Staff Week, participants will be able to design and implement tailored internationalisation strategies that align with their universities' goals. They will have the tools to manage student and staff mobility programmes more efficiently, enhancing both the quality and reach of these initiatives. Participants will also be able to apply innovative solutions to overcome common challenges in the field of international relations and higher education. Furthermore, participants will leave with a strengthened professional network, enabling them to collaborate and share best practices with peers from other universities, thereby further supporting the internationalisation efforts of their institutions.



Agenda

	Mon 9 Dec	Tue 10 Dec	Wed 11 Dec	Thu 12 Dec	Fri 13 Dec
10:00-13:00	Welcome and introductions	Internationalisation of Higher Education	International Credit Mobility	EU funding	Group activities and conclusions
13:00-14:00	<i>Lunch break</i>				
14:00-16:00	Presentation of the COMMO project	Guided tour of Rome	Virtual Exchange and Digital Education	Free	Free

Who will be contributing to the Staff Week?

The training will be conducted by the UNIMED staff according to their expertise.

Raniero Chelli, Project Manager

Raniero Chelli graduated in Physics in 1979 and has over 35 years of experience in international projects with specific reference to EU programmes in RTD and international cooperation. In 1985 he joined the European Commission as a Project Officer in the First Framework programme for Research and Development, and since then he has always been working in the area of International projects as a Project Officer, Project Manager, Proposal writer, consultant to the EU, evaluator and reviewer.

Since 2002 he has been cooperating with UNIMED - Mediterranean Universities Union, as a proposal writer, project manager, dissemination manager and professional trainer on EU programmes. Last but not least, the European Commission appointed him in 2022 as an Ambassador of the EU Climate pact.

Silvia Marchionne, Project Manager

Silvia Marchionne holds a Postgraduate Master Degree in International Cooperation and Development held at the University of Pavia, a Master Degree in Arabic Language and Islamic Studies at the L'Orientale University of Naples, and a Bachelor Degree in Languages and Intercultural Communication. Part of the UNIMED team since 2013, she works within UNIMED in the International Projects and Networking Team as Senior Project Manager. She gained experience in research activities and analysis for Euro-Mediterranean and international projects, in proposal writing and in projects management (with a particular focus



on governance of higher education, internationalisation and employability issues in the MENA region). Currently she is PhD student in Internationalisation of higher education at the Centre for Higher Education Internationalisation at University of Cattolica in Milan.

Cristina Stefanelli, Project Manager

Cristina Stefanelli joined UNIMED - Mediterranean Universities Union in 2013 as a Project Manager. She has a background in Architecture and Urban Planning and worked for several years at the Multimedia Research Lab at the University Iuav of Venice.

From 2000 onwards, she became increasingly involved in national and international projects in the field of technology-enhanced learning, geo-information systems, teaching and learning technologies, and virtual mobility.

Cristina has designed and led a number of training initiatives, including secondary school and university teacher training, and she is an experienced workshop facilitator in the area of learning innovation. She also has significant experience in the monitoring and evaluation of small and large-scale projects, including technical and financial reporting.

Martina Zipoli, Project Manager

Martina Zipoli joined UNIMED in 2016. She holds a Bachelor Degree in Political Sciences and Cooperation Studies from the University of Roma Tre (Italy), and a Master Degree in Public Administration (MPA) at the University of Bergen (Norway) with a specific focus on organizations and politics, and on the functioning of Higher Education Institutions. Martina has been working with European funded projects in the field of education since 2014, and she is well trained in proposals writing, research activities and project management. She has developed an expertise on internationalization of Higher Education Institutions, governance and quality assurance in Higher Education. She has been also involved in a number of projects on digital education and learning innovation, and recently in initiatives on sustainable development and scientific research in the Mediterranean.

Anne-Laurence Pastorini, Project Manager

Anne-Laurence Pastorini holds a Master degree in International public law and International administration from Paris 1 Panthéon Sorbonne University, and gained experience of international cooperation within different structures such as the French Embassy in Algeria, the French Ministry of Foreign Affairs, World Bank regional office in Dakar, and Paris 1 Panthéon Sorbonne University with a strong focus on university cooperation and the Maghreb region.

Anne-Laurence joined UNIMED in 2017 as a Project Manager, where she mainly coordinates projects and initiatives related to university governance, internationalization and social responsibility, student empowerment, mobility and intercultural dialogue.

She also contributes to UNIMED research activities, particularly in the field of internationalization of Higher Education Institutions.

Emilia Stoduto, Communication Manager

Emilia Stoduto has been working in UNIMED since 2013 and, currently, as a Communication Manager.



She holds a Master in Media and Lobbying in International and European Relations at SIOI - Italian Society for International Organization and a Master Degree in Modern Languages for International Communication at Roma Tre University. In UNIMED, Emilia has worked as project and communication officer and is now in charge of the coordination of the communication activities, preparing and supervising the communication strategies and plans of several projects and of the UNIMED institutional activities.

Federica Li Muli, Junior Project Manager

Federica Li Muli graduated from SSML Centro Masterly in Translation and Interpreting and has also obtained a Master Degree in Intercultural Studies and International Relations at Enna Kore University. After having worked as an interpreter in some meetings, she joined UNIMED in 2017 handling the organisation and the logistical aspects of UNIMED projects. Federica is currently Junior Project Manager in the field of Intercultural Dialogue and Mobility and also in the International projects and networking team above all regarding communication and dissemination. Federica is also involved in the management of mobility projects under the Erasmus+ ICM programme.

Arianna Barletta, Junior Project Manager

Arianna Barletta holds a Bachelor's degree in Linguistic and Cultural Mediation and a Master's degree in Modern Languages for International Cooperation, with a focus on the Euro-Mediterranean area, from the University of Naples L'Orientale. Arianna joined UNIMED in 2021 for a curricular internship as part of her Master's course in Eastern Languages and Cultures, with a focus on Arabic language and culture, at International University of Language and Media-IULM. She is currently in charge of institutional and networking activities, facilitating contacts and collaboration among the UNIMED members. She is a Junior Project Manager, she mainly works on the management of mobility projects under the Erasmus+ ICM programme and on several initiatives related to the students' engagement dimension aimed at fostering intercultural dialogue in the Mediterranean region.

Orlando Luca, Financial Manager

Orlando Luca holds a master in Business Administration from Sapienza University of Rome. In particular, he focused his studies on the following areas: general accounting (OIC and IAS/IFRS standards), auditing and taxation, and data mining. He joined UNIMED in 2019 as an Administration Officer in the framework of several European projects, and he now works as Financial Manager in the framework of both European projects and institutional activities. He completed a traineeship for auditors. He is also a Trainee Accountant listed in the Register of the Internship of Chartered Accountants and Statutory Auditors of Rome.

Paola Romano, Financial Manager

With a degree in Political Sciences and a post-graduate degree in International Affairs (1998), Paola Romano is the Project Financial Manager, specialised in the financial management of UNIMED international projects. She has been part of the UNIMED team since 2005 and is responsible for Research and dissemination of international Programmes and management of projects (English and French) and for developing, implementing and monitoring the projects' implementation plan. Paola also develops tutorship and staff activities' coordination within the framework of UNIMED's projects. She is involved in



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networking activities, partner search for projects and initiatives and in the organisation of meetings and conferences.

What certification will I receive?

Certificate of participation issued by UNIMED.

Language

English

Registration

You will find all the necessary requirements to participate in the call available [here](#).